

The Constitution of the Lane Cove Public School Netball Club

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1. **TITLE**

The name of the Club shall be the Lane Cove Public School Netball Club (hereinafter referred to as LCPS Netball Club or “the Club”).

2. **OBJECTIVES**

The objectives of the Club shall be: -

- a) To further the interests of the Club and school members in the game of Netball.
- b) To select and manage teams.
- c) To affiliate with and support the Northern Suburbs Netball Association (Incorporated) (hereinafter referred to as “NSNA”) and such other organisations as decided by the Club from time to time.
- d) To encourage sportsmanship between Club members and towards members of other netball and similar organisations.
- e) To abide by the by-laws of NSNA.

3. **PATRON**

The Club may from time to time appoint one or more patrons and may also cancel any such appointment. (e.g. Toni Field)

4. **MEMBERSHIP**

Membership of the LCPS Netball Club is limited to enrolled students, past students and parents/caregivers of children currently and previously enrolled at Lane Cove Public School and parents and friends of the Lane Cove Public School Community.

- a) Ordinary (senior) members shall be amateurs as defined by the Constitution of the International Federation of Netball Associations.
- b) Junior Members (as defined by the New South Wales Netball Association Limited) shall be females under the age of sixteen (16) years and shall become Ordinary members on attaining their sixteenth (16) birthday in the year of play.
- c) Male members:
 - i. The Club shall allow males to become Members of the Club.
 - ii. Junior males (under 7) may participate in Funnet.
 - iii. Male members may hold any position in the Club and become a Delegate to the Council of the Club and participate at all levels in the affairs of the Club.
 - iv. Male Members shall be entitled to be elected as a delegate of the Club and attend and act as a delegate of the Club at a meeting of the Council of NSNA.
- d) Life Members – there is currently no provision for Life Members, however the Club council may choose to incorporate this role, subject to approval at an Annual General meeting.

5. **REGISTER OF MEMBERS**

The Registrar of the Club shall establish and maintain a register of members of the Club specifying the name and address of each person who is member of the Club

6. **FEES, SUBSCRIPTIONS, ETC.**

- a) The fees, subscriptions, etc. to be paid by members, shall be determined by a resolution passed by a two-thirds majority of the Committee.
- b) There will be no refunds of membership once the registration fee has been receipted by the NSNA.

7. **MEMBERS' LIABILITY**

The liability of a member of the Club to contribute towards the payment of the debts and liabilities of the Club or the costs, charges and expenses of the winding up of the Club is limited to the amount, if any, unpaid by the member in respect of membership of the Club.

8. **ANNUAL GENERAL MEETING**

- a) The Annual General Meeting shall be held on a date to be determined by the Committee but must be held prior to the Winter NSNA Competition commencing.
All financial members or their Parent/guardian and Office Bearers have voting rights.
- b) Not less than twenty-one (21) days written notice of the date of the Annual General Meeting shall be provided.
A copy of the financial statements shall be available at the Annual General Meeting.
- c) The business of the Annual General Meeting shall be:
 - i. Present
 - ii. Apologies
 - iii. Confirmation of the minutes of the previous Annual General Meeting.
 - iv. President's Report
 - v. Treasurer's Report
 - vi. Funnet Co-Ordinator's Report
 - vii. Netta Co-Ordinator's Report
 - viii. Coaching Co-Ordinator's Report
 - ix. Umpire Co-Ordinator's Report
 - x. General Business
 - xi. Election of Office Bearers.
- d) Office Bearers elected at the Annual General Meeting shall assume office at the conclusion of the Annual General Meeting and shall hold office for the ensuing year.
- e) Members are not entitled to appoint a proxy to vote on their behalf at general meetings, however a "person responsible" (parent or caregiver) may vote on behalf of each child who is a current financial member.

9. **COMMITTEE MEETINGS**

- a) The Committee shall consist of the Office Bearers of the Club
- b) The Committee shall meet at least once per academic term.
- c) Not less than seven (7) days notice shall be given specifying the time and place of the meeting of the Committee and any special business to be dealt with.
- d) The business of the meeting may include the following:
 - i. Present
 - ii. Apologies

- iii. Confirmation of the minutes of the previous Meeting.
 - iv. President's Report
 - v. Treasurer's Report
 - vi. Funnet Co-Ordinator's Report
 - vii. Netta Co-Ordinator's Report
 - viii. Coaching Co-Ordinator's Report
 - ix. Umpire Co-Ordinator's Report
 - x. General Business
- e)
- i. The President shall take the Chair at all meetings and in the Presidents absence the Chair shall be taken by any member of the committee.
 - ii. The accidental omission to give any member the required notice shall not invalidate a meeting or any of the business of the meeting.
- f)
- i. A quorum for a Committee Meeting shall consist of at least one half (1/2) of the Office Bearers.
 - ii. A quorum for the Annual General meeting shall consist of at least one half (1/2) of the Office Bearers.
 - iii. If no quorum is present thirty (30) minutes after the time fixed for the commencement of a meeting, it shall be adjourned to such time and place as the President shall decide.
 - iv. The Secretary shall notify each member.
- g)
- i. Each eligible member (including Office Bearers) shall have one (1) vote.
 - ii. In the case of an equality of votes, the President shall, in addition, have a casting vote.
 - iii. Members are not entitled to appoint a proxy to vote on their behalf at meetings.

10. POWERS OF THE COMMITTEE

The Committee shall be responsible for the execution of the objectives of the Club and without in any way limiting this responsibility shall have power:

- a) to control and manage the affairs of the Club,
- b) to control the funds of the Club and for that purpose to open and operate banking accounts, to invest funds in any manner authorised by law for the investment of trust funds, to acquire real and personal property of all descriptions and to sell or otherwise dispose of it, to borrow money on behalf of the Club and to give security therefore and generally to carry out and attend to all such matters as shall be necessary for the proper management and control of the property of the Club,
- c) to appoint any delegate or delegates to represent the Club for any purpose with such powers as may be thought fit,
- d)
 - i. to ensure that the records required by NSNA are completed and returned as specified.
 - ii. All fees that are payable to NSNA shall be forwarded by cheque, electronic funds transfer or in any other manner directed by NSNA.

11. COMMITTEE

- a) Election of Office Bearers
 - i. The ballot for the election of the Office Bearers to form the Committee shall take place at the conclusion of the business of the Annual General Meeting.
 - ii. The following Office Bearers shall be elected:
 - 1. President

2. Treasurer
3. Funnet Co-Ordinator
4. Netta Co-Ordinator
5. Coaching Co-Ordinator
6. Umpire Co-Ordinator
7. Equipment Co-Ordinator
8. Registrar
9. Secretary

Multiple positions may be held by one office bearer when there are insufficient delegates or all positions.

The Principal of LCPS shall hold a non voting position on the Committee and shall receive copies of all documents that relate to the functioning of the Club.

- b)
 - i. Existing Office Bearers shall be eligible for re-election.
 - ii. To be eligible for nomination for the Committee a nominee must be an Ordinary member or the Parent/Caregiver of a financial member of the Club.
- c) Not less than half (1/2) of the members of the Committee shall constitute a quorum.
- d)
 - i. The Committee may take disciplinary action pursuant to this Constitution against any member of the Club.
 - ii. The member concerned shall have the right of appeal within seven (7) days of the date of notification of the disciplinary action to be taken.
- e)
 - i. The Committee may appoint a member to fill a casual vacancy of the Committee with a half (1/2) majority vote of the Committee.
 - ii. A vacancy shall be deemed to have occurred in respect of any member who has resigned or without leave of the Committee, failed to attend two (2) consecutive meetings of the Committee.
- f) No Office Bearer shall be entitled to receive remuneration for any services.

12. **MEETINGS OF THE COMMITTEE**

- a) Regular Committee meetings shall be set by the Office Bearers throughout the year.
- b) Should it be necessary to call additional meetings, all Office Bearers shall be notified at least forty eight (48) hours prior to the meeting being held.
- c) Email voting may be conducted whereby there is a response by a minimum of half (1/2) the elected delegates. Email votes are tabled at the following Committee meeting.

13. **FINANCE**

- a) Source of funds – the funds of the Club shall be derived from annual subscriptions of members, playing and other fees, donations and fundraising and subject to any resolution passed by the Club in a general meeting. Sponsorships are subject to the DET requirements.
- b) The banking accounts of the Club shall be kept at a financial institution approved by the Committee and all cheques operating on the accounts shall be signed by any two (2) of the following Office Bearers:
President
Secretary
Treasurer
and/or one (1) other Office Bearer

- c) The financial year of the Club shall commence on 1st October and end on 31st of September.
- d)
 - i. All current financial statements shall be tabled at each meeting of Committee, together with a written financial report.
 - ii. The books of the Club are **not** required to be examined and reported on each year by a qualified person who is not a member of the Club.

14. **CUSTODY OF BOOKS**

Except as otherwise provided by these rules, all records, books (accounts) and other documents relating to the Club shall be kept under the custody or control of the Treasurer or President.

15. **INSPECTION OF RECORDS**

Any member of the Committee may inspect the books of account and members' roll and minute book of the Club at any reasonable time.

16. **ENFORCEMENT OF CONSTITUTION**

- a) The authority of the Club shall extend to and be recognised by all individual members.
- b) The Committee together with the Principal of Lane Cove Public School shall have power to deal with and adjudicate upon all questions and disputes as to the interpretation of the Constitution and Rules and upon any complaint made to it of misconduct detrimental to the policy, interests or welfare of the Club or school by any person to whom this Constitution applies.
- c) Where it becomes necessary for disciplinary action to be taken, the Committee shall have power to appoint a Disciplinary Sub-Committee including the Principal of LCPS. The Disciplinary Sub-Committee may caution, expel or suspend from membership for such period as it thinks fit any such person to whom this Constitution applies PROVIDED HOWEVER that at least fourteen(14) days before the meeting at which such matter is to be considered the person concerned shall have been notified in writing and invited to be present at the meeting and that the member shall at such meeting and before any resolution is passed have had an opportunity of giving orally or in writing any explanation or defense the member may think fit.
- d) The member concerned shall have the right of appeal in writing to the Committee, within seven (7) days of the date of notification of the disciplinary action to be taken.
- e) The Committee must consider the member's written appeal and notify its decision to the member concerned no more than fourteen (14) days within receipt of the appeal in writing. The decision of the Committee shall be final.

17. **ALTERATIONS TO CONSTITUTION**

This Constitution of the Club may be altered by resolution passed by a majority of at least three quarters (3/4) of the members present and voting at an Annual General Meeting or Special General meeting of the Club of which not less than twenty one (21) days written notice specifying the resolution/s to be proposed has been given.

18. **DISSOLUTION OF THE CLUB**

- a) The Club shall not be dissolved except by resolution passed by a majority of at least three quarters (3/4) of the members present and voting at a Special General Meeting of the Club of which not less than twenty one (21) days written notice specifying the resolution to be proposed has been given.
- b) On dissolution of the Club, any property whatsoever remaining after the determination and settlement of all debts and liabilities shall be paid or transferred to an organisation, such as LCPS or one with similar objects to those set out in this constitution to be used in the promotion of Netball.