

APPLICATION FOR NON-LOCAL PRIMARY SCHOOL ENROLMENT

Please read the information for parents on the back of this form before completing.

A. STUDENT INFORMATION

Family Name _____ Date of Birth ____/____/____
 Given Names _____ Male ☐ Female ☐ (tick one)
 Address _____ Home phone _____
 _____ Work Phone _____
 Post code _____ Mobile _____
 Parent/Guardian Name _____ Relationship to student _____
 Present school _____ Present Year/Grade (K-6) _____

B. NON-LOCAL SCHOOL PLACEMENT REQUEST

School applied for _____ Year/Grade _____
 Proposed date of enrolment _____
 REASONS FOR APPLICATION _____

(attach any further information that you feel may be relevant)

I have also applied for enrolment at the following non-local school _____
 and at my local school _____.

Parent/Guardian Signature _____ Date ____/____/____

SCHOOL USE ONLY

Date received _____ Place available? _____ Parent advised on _____
 Notes _____



INFORMATION FOR PARENTS

Please read carefully before completing the form.

Parents may apply for the non-local enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Priority for enrolment will be given to students entering Kindergarten for the next school year. Places may also be available in years 1-6.

Reasons for choosing non-local placements may include:

- Change of residence
- Move from a non-government school
- Siblings already enrolled at the school
- Medical reasons
- Safety and supervision of the student before and after school
- Student welfare needs
- Particular educational programs or philosophies
- Structure and organization of the school
- Size of the school
- Particular disciplinary procedures
- Attitude to school uniforms
- Travel arrangements and/or distance.

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment parents should check that there are places available in a school before applying.

Once a student enrolls in a non-local school, transfer to another non-local school will only be possible in exceptional circumstances. Transfer to the student's local school will be allowed if space is available.

Parents can appeal against decisions regarding non-local placement by writing to the Assistant DirectorGeneral (Region).